



## Canadian Petroleum Contractors Association

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www.cpcanline.com

Scan and upload form 3 to the CPCA license submission page

### FORM 3

#### VERIFICATION OF TRADE EXPERIENCE

*Both pages of this form must be completed in full. Incomplete forms will not be processed.*

FIRST NAME:	MIDDLE NAME:	LAST NAME:
ADDRESS:		
CITY:	PROVINCE:	PC:
TELEPHONE:		E-MAIL:
CPCA ID #:	DATE OF BIRTH (DD/MO/YY):	

#### CURRENT EMPLOYMENT

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Contact: \_\_\_\_\_ Position: \_\_\_\_\_

Period of Employment From: \_\_\_\_\_ To: \_\_\_\_\_

#### PAST EMPLOYMENT – If current employment is less than three years

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Contact: \_\_\_\_\_ Position: \_\_\_\_\_

Period of Employment From: \_\_\_\_\_ To: \_\_\_\_\_

#### SUPERVISOR INFORMATION

- All trade experience must be performed under the supervision of a licensed petroleum mechanic.
- List all appropriate supervisors

Supervisor Name	Name of license	License number
Supervisor Name	Name of license	License number
Supervisor Name	Name of license	License number

## VERIFICATION OF TRADE EXPERIENCE

### REQUIREMENT OF TRADE EXPERIENCE IN HOURS:

TRADE	EXPERIENCE
PM1 – SERVICE AND MAINTENANCE	1000 HOURS
PM2 – UNDERGROUND INSTALLATION	2000 HOURS
PM3 – ABOVEGROUND INSTALLATION	500 HOURS

### WORK EXPERIENCE

The following documentation must be provided:

- Copies of relevant manufacturer certification
- Employer/Supervisor letter indicating completion of relevant hours
- Summary of your work experience below or on a separate page based on the modules listed in the **Trade Experience Log Book for Petroleum Mechanics**. Document only the time spent actually working the trade, using tools of the trade.

And/or

- Copy of the summary of work experience in hours from your CPCA PM logbook

Detailed Description of Work Performed

Trade experience in hours


### AFFIDAVIT FOR VERIFICATION OF TRADE EXPERIENCE

**Before proceeding, please ensure all areas of this form are completed**

In the matter of the verification of trade experience as a (check)

☐ PM1

☐ PM2

☐ PM3

I \_\_\_\_\_ of \_\_\_\_\_  
Name of Applicant Address

\_\_\_\_\_  
City/Province/Postal Code

do solemnly declare that said verification of trade experience as stated on this document is accurate and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before in the city/town of \_\_\_\_\_ in the province of \_\_\_\_\_ this

\_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Commissioner of Oaths in and for the Province of {province}

\_\_\_\_\_  
My commission expires